

Appendix 2

Fees & Charges 2022/23

Animal Welfare Licence Fees

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Small Businesses				
Boarding of animals; cats, dogs, home boarding and day care (under 20 licenced animals) - Application fee and granting the licence	£250.00	£250.00	£260.00	£260.00
Boarding of animals; cats, dogs, home boarding and day care (under 20 licenced animals) - Additional Costs	£0.00	£0.00	£0.00	£0.00
Boarding of animals; cats, dogs, home boarding and day care (under 20 licenced animals) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Boarding of animals; cats, dogs, home boarding and day care (under 20 licenced animals) - Licence Variation only	£125.00	£125.00	£130.00	£130.00
Hiring of Horses for riding of instruction (under 20 horses) - Application fee and granting the licence	£275.00 plus Veterinary costs per inspection	£275.00 plus Veterinary costs per inspection	£286.00 plus Veterinary costs per inspection	£286.00 plus Veterinary costs per inspection
Hiring of Horses for riding of instruction (under 20 horses) - Additional Costs	£25.00	£25.00	£27.00	£27.00
Hiring of Horses for riding of instruction (under 20 horses) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Hiring of Horses for riding of instruction (under 20 horses) - Licence Variation only	£125.00	£125.00	£130.00	£130.00
Breeding of dogs (up to 3 licenced dogs) - Application fee and granting the licence	£275.00 plus Veterinary costs per inspection	£275.00 plus Veterinary costs per inspection	£286.00 plus Veterinary costs per inspection	£286.00 plus Veterinary costs per inspection
Breeding of dogs (up to 3 licenced dogs) - Additional Costs	£25.00	£25.00	£27.00	£27.00
Breeding of dogs (up to 3 licenced dogs) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Breeding of dogs (up to 3 licenced dogs) - Licence Variation only	£125.00	£125.00	£130.00	£130.00

Animal Welfare Licence Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Large Businesses				
Boarding of animals; cats, dogs, home boarding, day care and Commercial Pet Shops (over 20 licensed animals) - Application fee and granting the licence	£350.00	£350.00	£363.00	£363.00
Boarding of animals; cats, dogs, home boarding, day care and Commercial Pet Shops (over 20 licensed animals) - Additional Costs	£0.00	£0.00	£0.00	£0.00
Boarding of animals; cats, dogs, home boarding, day care and Commercial Pet Shops (over 20 licensed animals) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Boarding of animals; cats, dogs, home boarding, day care and Commercial Pet Shops (over 20 licensed animals) - Licence Variation only	£125.00	£125.00	£130.00	£130.00
Hiring of Horses for riding of instruction (over 20 horses) - Application fee and granting the licence	£375.00 plus Veterinary costs per inspection	£375.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection
Hiring of Horses for riding of instruction (over 20 horses) - Additional Costs	£25.00	£25.00	£27.00	£27.00
Hiring of Horses for riding of instruction (over 20 horses) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Hiring of Horses for riding of instruction (over 20 horses) - Licence Variation only	£125.00	£125.00	£130.00	£130.00
Breeding of dogs (over 3 licenced dogs) - Application fee and granting the licence	£375.00 plus Veterinary costs per inspection	£375.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection
Breeding of dogs (over 3 licenced dogs) - Additional Costs	£25.00	£25.00	£27.00	£27.00
Breeding of dogs (over 3 licenced dogs) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Breeding of dogs (over 3 licenced dogs) - Licence Variation only	£125.00	£125.00	£130.00	£130.00
Keeping or training animals for exhibition (3 year licence) - Application fee and granting the licence	£350.00	£350.00	£363.00	£363.00
Keeping or training animals for exhibition (3 year licence) - Additional Costs	£0.00	£0.00	£0.00	£0.00
Keeping or training animals for exhibition (3 year licence) - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Keeping or training animals for exhibition (3 year licence) - Licence Variation only	£125.00	£125.00	£130.00	£130.00

Animal Welfare Licence Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Large Businesses				
Dangerous Wild Animals - Application fee and granting the licence	£375.00 plus Veterinary costs per inspection	£375.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection	£389.00 plus Veterinary costs per inspection
Dangerous Wild Animals - Additional Costs	£25.00	£25.00	£27.00	£27.00
Dangerous Wild Animals - Licence Variation and extra additional activity	£125.00	£125.00	£130.00	£130.00
Dangerous Wild Animals - Licence Variation only	£125.00	£125.00	£130.00	£130.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Building Control Fees

Re-Opening Closed Files				
Re-Opening Closed Files	£70.83	£85.00	£70.83	£85.00
Copies Of Approvals And Completion Certificates	£20.83	£25.00	£29.17	£35.00

Standard charges for the creation or conversion to new housing				
Full Plans Notice - Plan Charge No. of Dwellings - 1	£291.67	£350.00	£291.67	£350.00
Full Plans Notice - Plan Charge No. of Dwellings - 2	£366.67	£440.00	£366.67	£440.00
Full Plans Notice - Plan Charge No. of Dwellings - 3	£450.00	£540.00	£450.00	£540.00
Full Plans Notice - Plan Charge No. of Dwellings – 4+	Ring for quote	Ring for quote	Ring for quote	Ring for quote
Full Plans Notice - Inspection Charge No. of Dwellings - 1	£516.67	£620.00	£625.00	£750.00
Full Plans Notice - Inspection Charge No. of Dwellings - 2	£700.00	£840.00	£750.00	£900.00
Full Plans Notice - Inspection Charge No. of Dwellings - 3	£875.00	£1,050.00	£875.00	£1,050.00
Full Plans Notice - Inspection Charge No. of Dwellings – 4+	Ring for quote	Ring for quote	Ring for quote	Ring for quote
Building Notice No. of Dwellings - 1	£958.33	£1,150.00	£1,000.00	£1,200.00
Building Notice No. of Dwellings - 2	£1,125.00	£1,350.00	£1,183.33	£1,420.00
Building Notice No. of Dwellings - 3	£1,375.00	£1,650.00	£1,375.00	£1,650.00
Building Notice No. of Dwellings – 4+	Ring for quote	Ring for quote	Ring for quote	Ring for quote
Regularisation No. of Dwellings - 1	£1,150.00	£1,150.00	£1,250.00	£1,250.00
Regularisation No. of Dwellings - 2	£1,350.00	£1,350.00	£1,420.00	£1,420.00
Regularisation No. of Dwellings - 3	£1,650.00	£1,650.00	£1,730.00	£1,730.00
Regularisation No. of Dwellings – 4+	Ring for quote	Ring for quote	Ring for quote	Ring for quote

Domestic extensions to a single building				
Single storey extension floor area not exceeding 10m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Single storey extension floor area not exceeding 10m ² Full plan notices - inspection charge	£300.00	£360.00	£300.00	£360.00
Single storey extension floor area not exceeding 10m ² Building Notice	£508.33	£610.00	£508.33	£610.00
Single storey extension floor area not exceeding 10m ² Regularisation	£680.00	£680.00	£780.00	£780.00

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic extensions to a single building				
Single storey extension floor area exceeding 10m ² , but not exceeding 40 m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Single storey extension floor area exceeding 10m ² , but not exceeding 40 m ² Full plan notices - inspection charge	£383.33	£460.00	£395.83	£475.00
Single storey extension floor area exceeding 10m ² , but not exceeding 40 m ² Building Notice	£675.00	£810.00	£687.50	£825.00
Single storey extension floor area exceeding 10m ² , but not exceeding 40 m ² Regularisation	£925.00	£925.00	£1,050.00	£1,050.00
Single storey extension floor area exceeding 40m ² , but not exceeding 100 m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Single storey extension floor area exceeding 40m ² , but not exceeding 100 m ² Full plan notice - inspection charge	£533.33	£640.00	£562.50	£675.00
Single storey extension floor area exceeding 40m ² , but not exceeding 100 m ² Building Notice	£829.17	£995.00	£875.00	£1,050.00
Single storey extension floor area exceeding 40m ² , but not exceeding 100 m ² Regularisation	£1,150.00	£1,150.00	£1,250.00	£1,250.00
Two storey extension floor area not exceeding 40m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Two storey extension floor area not exceeding 40m ² Full plan notices - inspection charge	£475.00	£570.00	£491.67	£590.00
Two storey extension floor area not exceeding 40m ² Building Notice	£766.67	£920.00	£791.67	£950.00
Two storey extension floor area not exceeding 40m ² Regularisation	£1,100.00	£1,100.00	£1,200.00	£1,200.00
Two storey extension to a dwelling house exceeding 40m ² , but not exceeding 200 m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Two storey extension to a dwelling house exceeding 40m ² , but not exceeding 200 m ² Full plan notices - inspection charge	£708.33	£850.00	£766.67	£920.00
Two storey extension to a dwelling house exceeding 40m ² , but not exceeding 200 m ² Building Notice	£1,083.33	£1,300.00	£1,083.33	£1,300.00
Two storey extension to a dwelling house exceeding 40m ² , but not exceeding 200 m ² Regularisation	£1,300.00	£1,300.00	£1,400.00	£1,400.00
Loft conversion that does not include the construction of a dormer Full plan notices - plan charge *Maximum size 60m ² *	£208.33	£250.00	£208.33	£250.00

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic extensions to a single building				
Loft conversion that does not include the construction of a dormer Full plan notices - inspection charge *Maximum size 60m ² *	£333.33	£400.00	£333.33	£400.00
Loft conversion that does not include the construction of a dormer Building Notice *Maximum size 60m ² *	£625.00	£750.00	£625.00	£750.00
Loft conversion that does not include the construction of a dormer Regularisation *Maximum size 60m ² *	£825.00	£825.00	£825.00	£825.00
Loft conversion that includes the construction of a dormer Full plan notices - plan charge *Maximum size 60m ² *	£208.33	£250.00	£208.33	£250.00
Loft conversion that includes the construction of a dormer Full plan notices - inspection charge *Maximum size 60m ² *	£395.83	£475.00	£433.33	£520.00
Loft conversion that includes the construction of a dormer Building Notice *Maximum size 60m ² *	£683.33	£820.00	£729.17	£875.00
Loft conversion that includes the construction of a dormer Regularisation *Maximum size 60m ² *	£920.00	£920.00	£1,100.00	£1,100.00
Erection or extension of a non-exempt attached or detached domestic garage or carport up to 100m ² Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Erection or extension of a non-exempt attached or detached domestic garage or carport up to 100m ² Full plan notices - inspection charge	£300.00	£360.00	£300.00	£360.00
Erection or extension of a non-exempt attached or detached domestic garage or carport up to 100m ² Building Notice	£508.33	£610.00	£508.33	£610.00
Erection or extension of a non-exempt attached or detached domestic garage or carport up to 100m ² Regularisation	£700.00	£700.00	£700.00	£700.00
Conversion of a garage to a dwelling to a habitable room(s) Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Conversion of a garage to a dwelling to a habitable room(s) Full plan notices - inspection charge	£208.33	£250.00	£208.33	£250.00
Conversion of a garage to a dwelling to a habitable room(s) Building Notice	£416.67	£500.00	£416.67	£500.00
Conversion of a garage to a dwelling to a habitable room(s) Regularisation	£600.00	£600.00	£720.00	£720.00

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic Alterations to a Single Building			
Underpinning, less than £25,000 - Fixed price Full plan notices - plan charge	Individually determined fees		
Underpinning, less than £25,000 - Fixed price Full plan notices - inspection charge			
Underpinning, less than £25,000 - Fixed price Building Notice			
Underpinning, less than £25,000 - Fixed price Regularisation			
Renovation of a thermal element to a single dwelling, less than £25,000 - Fixed price Full plan notices - plan charge			
Renovation of a thermal element to a single dwelling, less than £25,000 - Fixed price Full plan notices - inspection charge			
Renovation of a thermal element to a single dwelling, less than £25,000 - Fixed price Building Notice			
Renovation of a thermal element to a single dwelling, less than £25,000 - Fixed price Regularisation			
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - Estimated cost less than £1,000 Full plan notices - plan charge	£183.33	£220.00	New charge shown on next page for costs between £0-£5,000
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - Estimated cost less than £1,000 Full plan notices - inspection charge	£0.00	£0.00	
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - Estimated cost less than £1,000 Building Notice	£183.33	£220.00	
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - Estimated cost less than £1,000 Regularisation	£275.00	£275.00	
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £1,001-£5,000 Full plan notices - plan charge	£208.33	£250.00	

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic Alterations to a Single Building				
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £1,001-£5,000 Full plan notices - inspection charge	£0.00	£0.00	New charge shown below for costs between £0-£5,000	
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £1,001-£5,000 Building Notice	£208.33	£250.00		
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £1,001-£5,000 Regularisation	£320.00	£320.00		
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £0-£5,000 Full plan notices - plan charge			£208.33	£250.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £0-£5,000 Full plan notices - inspection charge			£0.00	£0.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £0-£5,000 Building Notice			£229.17	£275.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £0-£5,000 Regularisation			£350.00	£350.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £5,001 - £25,000 Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £5,001 - £25,000 Full plan notices - inspection charge	£166.67	£200.00	£191.67	£230.00

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic Alterations to a Single Building				
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £5,001 - £25,000 Building Notice	£375.00	£450.00	£416.67	£500.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £5,001 - £25,000 Regularisation	£500.00	£500.00	£550.00	£550.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £25,001 - £50,000 Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £25,001 - £50,000 Full plan notices - inspection charge	£250.00	£300.00	£275.00	£330.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £25,001 - £50,000 Building Notice	£458.33	£550.00	£541.67	£650.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £25,001 - £50,000 Regularisation	£600.00	£600.00	£675.00	£675.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £50,001 - £75,000 Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £50,001 - £75,000 Full plan notices - inspection charge	£375.00	£450.00	£375.00	£450.00
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £50,001 - £75,000 Building Notice	£583.33	£700.00	£612.50	£735.00

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Domestic Alterations to a Single Building				
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of an extension no additional charge) - £50,001 - £75,000 Regularisation	£750.00	£750.00	£775.00	£775.00
Window Replacement - Up to 4 Full plan notices - plan charge	£125.00	£150.00	£125.00	£150.00
Window Replacement - Up to 4 Full plan notices - inspection charge	£0.00	£0.00	£0.00	£0.00
Window Replacement - Up to 4 Building Notice	£125.00	£150.00	£145.83	£175.00
Window Replacement - Up to 4 Regularisation	£230.00	£230.00	£230.00	£230.00
Window Replacement - 5 to 20 Full plan notices - plan charge	£208.33	£250.00	£208.33	£250.00
Window Replacement - 5 to 20 Full plan notices - inspection charge	£0.00	£0.00	£0.00	£0.00
Window Replacement - 5 to 20 Building Notice	£208.33	£250.00	£208.33	£250.00
Window Replacement - 5 to 20 Regularisation	£330.00	£330.00	£330.00	£330.00
Electrical work - Any (other than rewire) Full plan notices - plan charge	£375.00	£450.00	£375.00	£450.00
Electrical work - Any (other than rewire) Full plan notices - inspection charge	£0.00	£0.00	£0.00	£0.00
Electrical work - Any (other than rewire) Building Notice	£375.00	£450.00	£375.00	£450.00
Electrical work - Any (other than rewire) Regularisation	£490.00	£490.00	£490.00	£490.00
Electrical work - Rewire or new dwelling Full plan notices - plan charge	£458.33	£550.00	£458.33	£550.00
Electrical work - Rewire or new dwelling Full plan notices - inspection charge	£0.00	£0.00	£0.00	£0.00
Electrical work - Rewire or new dwelling Building Notice	£458.33	£550.00	£458.33	£550.00
Electrical work - Rewire or new dwelling Regularisation	£600.00	£600.00	£600.00	£600.00

Other, Non domestic work - extensions and new build	
Floor area not exceeding 10m ² Full plan notices - plan charge	Individually determined fees
Floor area not exceeding 10m ² Full plan notices - inspection charge	
Floor area not exceeding 10m ² Regularisation	
Floor area exceeding 10m ² , but not exceeding 40 m ² Full plan notices - plan charge	
Floor area exceeding 10m ² , but not exceeding 40 m ² Full plan notices - inspection charge	

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Other, Non domestic work - extensions and new build	
Floor area exceeding 10m ² , but not exceeding 40 m ² Regularisation	Individually determined fees
Floor area exceeding 40m ² , but not exceeding 100 m ² Full plan notices - plan charge	
Floor area exceeding 40m ² , but not exceeding 100 m ² Full plan notices - inspection charge	
Floor area exceeding 40m ² , but not exceeding 100 m ² Regularisation	

All other non domestic work - Alterations	
Underpinning - Estimated cost less than £50,000 Full plan notices - plan charge	Individually determined fees
Underpinning - Estimated cost less than £50,000 Full plan notices - inspection charge	
Underpinning - Estimated cost less than £50,000 Regularisation	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation up to 4 Full plan notices - plan charge	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation up to 4 Full plan notices - inspection charge	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation up to 4 Regularisation	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation over 4 up to 20 windows Full plan notices - plan charge	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation over 4 up to 20 windows Full plan notices - inspection charge	
Window Replacement including shop fronts (non-competent persons scheme) - Per installation over 4 up to 20 windows Regularisation	
Renovation of a thermal element Estimated cost less than £50,000 Full plan notices - plan charge	
Renovation of a thermal element Estimated cost less than £50,000 Full plan notices - inspection charge	

Building Control Fees Continued	2021/2022		2022/2023	
	Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

All other non domestic work - Alterations	
Renovation of a thermal element Estimated cost less than £50,000 Regularisation	Individually Determined Fees
Alterations not described elsewhere including structural alterations and installation of controlled fittings - Estimated cost less than £5,000 Full plan notices - plan charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - Estimated cost less than £5,000 Full plan notices - inspection charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - Estimated cost less than £5,000 Regularisation	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £5,001 - £25,000 Full plan notices - plan charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £5,001 - £25,000 Full plan notices - inspection charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £5,001 - £25,000 Regularisation	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £25,001 - £50,000 Full plan notices - plan charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £25,001 - £50,000 Full plan notices - inspection charge	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £25,001 - £50,000 Regularisation	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £50,001 - £100,000 Full plan notices - plan charge	

Building Control Fees Continued

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

All other non domestic work - Alterations	
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £50,001 - £100,000 Full plan notices - inspection charge	Individually determined fees
Alterations not described elsewhere including structural alterations and installation of controlled fittings - £50,001 - £100,000 Regularisation	
Installation of mezzanine floor up to 500m ² - Fixed price Full plan notices - plan charge	
Installation of mezzanine floor up to 500m ² - Fixed price Full plan notices - inspection charge	
Installation of mezzanine floor up to 500m ² - Fixed price Regularisation	

Fees & Charges 2022/2023
Communications Fees

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Hart News Advertising			
Fees per edition			
Full Page:			
Outside Back Cover	£1,500.00	£1,800.00	£1,650.00
Internal Page	£1,200.00	£1,440.00	£1,320.00

Half Page:			
Internal Page	£650.00	£780.00	£715.00

Quarter Page:			
Internal Page - Portrait	£375.00	£450.00	£415.00
Internal Page - Landscape	£375.00	£450.00	£415.00

Eighth Page:			
Internal Page	£195.00	£234.00	£215.00

Fees & Charges 2022/2023
Corporate Fees

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

LAND CHARGES				
Search Fees				
Land Charges Only Search - LLC1				
Electronic (in accordance with rule 16)	£50.00	£50.00	£52.00	£52.00
In any other case	£55.00	£55.00	£57.00	£57.00
Additional Parcel of Land*	£25.00	£25.00	£26.00	£26.00
Standard Search and Enquiry Fee – CON29R				
Electronic (NLIS and TM Searches, Local Authority Emailed Direct)				
Non-NLIS and TM Searches	£80.00	£96.00	£83.33	£100.00
In any other case	£105.00	£126.00	£109.17	£131.00
Standard Search and Enquiry Fee – LLC1				
Electronic (NLIS and TM Searches, Local Authority Emailed Direct)				
Non-NLIS and TM Searches	£130.00	£130.00	£135.00	£135.00
In any other case	£160.00	£160.00	£166.00	£166.00
Question Specific Searches				
Optional Enquiry Questions 4, 21 or 22 (submitted with a standard search)	£18.33	£22.00	£19.17	£23.00
Optional Enquiry Questions (others) (submitted with a standard search)	£15.00	£18.00	£19.17	£23.00
Optional Enquiry Questions 4, 21 or 22 (submitted without a standard search)	£30.83	£37.00	£32.50	£39.00
Optional Enquiries (others) (submitted without a standard search)	£27.50	£33.00	£29.17	£35.00
Additional Question	£40.00	£48.00	£41.67	£50.00
Admin Fee (when CON290 submitted without CON29 or LLC1)	£15.00	£15.00	£16.00	£16.00
* waive additional parcel fee for separate garages or parking spaces.				
Photocopying				
Planning Decision Notices - per copy	£15.00	£18.00	£15.83	£19.00
Listed Building Consents - per copy	£15.00	£18.00	£15.83	£19.00
Conservation Area Consents - per copy	£15.00	£18.00	£15.83	£19.00
Tree Preservation Order – per copy	£15.00	£18.00	£15.83	£19.00
Highway and Other Agreements - per copy	£29.17	£35.00	£30.83	£37.00
Plans/Documents				
A3/A4	£0.83	£1.00	£1.67	£2.00
A0/A2	£4.17	£5.00	£5.00	£6.00

Corporate Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Digital Charges				
Digital Information provided by Email				
Solicitor Requests for Documents Freely Available from the Council's Website	£41.67	£50.00	£43.33	£52.00
Failure to pay for copy documents within 28 days - administrative surcharge	£12.50	£15.00	£13.33	£16.00

Inspection of Documents				
Inspection of Planning Applications	No Charge	No Charge	No Charge	No Charge

Hiring of Council Accommodation				
<i>Charges per hour</i>				
Council Chamber				
Daytime to 6pm (per hour)	£50.00	£60.00	£51.67	£62.00
Evening (per hour)	£50.00	£60.00	£51.67	£62.00

Committee Room 1				
Daytime to 6pm (per hour)	£25.00	£30.00	£25.83	£31.00
Evening (per hour)	£25.00	£30.00	£25.83	£31.00

Committee Room 2				
Daytime to 6pm (per hour)	£25.00	£30.00	£25.83	£31.00
Evening (per hour)	£25.00	£30.00	£25.83	£31.00

Ground Floor Meeting Room 4				
Daytime to 6pm (per hour)	£20.00	£24.00	£20.83	£25.00
Evening (per hour)	£20.00	£24.00	£20.83	£25.00

Ground Floor Meeting Rooms 1, 2 & 3				
Daytime to 6pm (per hour)	£10.00	£12.00	£10.83	£13.00

Fees & Charges 2022/2023

Democratic Services Fees

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Sale of Agendas			
Charges per annum			
Council	Free to Download		Free to Download
Planning Committee			
Other Committees (Each)			

Charges per Cycle			
Council	Free to Download		Free to Download
Planning Committee *			
Other Committees (Each)			
* Free of charge to non-commercial			
Inspection of Committee Minutes and Agendas			

Sale of Registers*				
Open Version of Register - Data Format	£62.00	£62.00	£59.00	£59.00
Full Version of Register including updates - Data Format	£346.00	£346.00	£327.50	£327.50
Open Version of Register - Paper Format	£145.00	£145.00	£140.00	£140.00
Full Version of Register - Paper Format	£530.00	£530.00	£390.00	£390.00
Letter confirming Electors' Registration (per letter)	£0.00	£0.00	£0.00	£0.00

Data copies charged at £20 +£1.50 per 1,000 entries or part thereof

Paper copies charged at £10 + £5 per 1,000 entries or part thereof

Fees & Charges 2022/2023**Economic Development Fees**

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Hart Business Centre				
Virtual Package (per month)	£20.00	£24.00	£20.00	£24.00

Fees & Charges 2022/2023
Environmental Services Fees

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Fishing Permits				
Boat Permit - Season	£29.17	£35.00	£30.00	£36.00
Adult - Season	£20.00	£24.00	£20.83	£25.00
Family Ticket - Season	£23.33	£28.00	£24.17	£29.00
Concessions - Season	£10.00	£12.00	£10.42	£12.50
Day Ticket	£6.67	£8.00	£6.83	£8.20

Open Spaces				
Car boot Sales	£416.67	£500.00	£430.00	£516.00
Funfairs	Price on Application		Price on Application	
Other Hire of Open Space, to be confirmed on the event	Price on Application		Price on Application	
Outdoor theatre	Price on Application		Price on Application	
Fitness/Education - 1 to 1 once a week	£54.17	£65.00	£54.17	£65.00
Fitness/Education- 1 to 1, multiple x a week	£133.33	£160.00	£133.33	£160.00
Fitness/Education - up to 15 once a week	£125.00	£150.00	£125.00	£150.00
Fitness/Education - up to 15 multiple x a week	£291.67	£350.00	£291.67	£350.00
Fitness/Education - 35 + once a week	£291.67	£350.00	£291.67	£350.00
Fitness/Education - 35+ multiple x a week	£500.00	£600.00	£500.00	£600.00
Small family event	£83.33	£100.00	£83.33	£100.00

Non - charity community event	£208.33	£250.00	£215.00	£258.00
Commercial event	£833.33	£1,000.00	£858.33	£1,030.00
Admin fee	£41.67	£50.00	£41.67	£50.00
Charity events - Free if 100% goes to charity	Free		Free	
Events ran for free or by volunteers (Walking for	Free		Free	
Commercial Filming	Price on Application		Price on Application	
Student Commercial Filming/Photography of any site per day (up to 12 hours)	43.13	£51.76	16.67	£20.00

Allotment Charges				
Allotment Plot (without Shed) - annual charge	£63.00	£63.00	£63.00	£63.00
Allotment Plot (with Shed) - annual charge	£108.00	£108.00	£108.00	£108.00

Others				
Weddings (per day)	1,250.00	1,500.00	1,250.00	1,500.00
Concession Stand (10% of daily takings)				

Environmental Services Fees Continued	2021/2022		2022/2023	
	Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Memorial Benches				
Standard bench at Fleet Pond (<i>indicative Cost, Price on Application</i>)	£1,075.00	1,290.00	£1,666.67	2,000.00
Standard bench at Hartley Wintney (<i>indicative Cost, Price on Application</i>)	£1,544.17	1,853.00	£1,544.17	1,853.00
Estimated cost of a carved Bench (<i>indicative Cost, Price on Application</i>)	£2,220.00	2,664.00	£2,220.00	2,664.00
Picnic Bench range from £2,000 to £3,000 (<i>indicative Cost, Price on Application</i>)				

Walks				
Per child/person - Ranges from £3.50 to £6	£6.00	£6.00	£6.00	£6.00

Pre visit for Self-Led per visit for 1.5 hours	£13.33	£16.00	£13.33	£16.00
Ranger Led Activity per child - change to £12.50	£5.00	£5.00	POA	POA

Hire of Equipment				
Bat detecting kit (inc resources and x3 detectors)	£10.83	£13.00	£11.25	£13.50
Per additional detector	£2.50	£3.00	£2.50	£3.00
Pond Dipping kit per day	£10.83	£13.00	£11.25	£13.50
Bug Hunting kit per day	£10.83	£13.00	£11.25	£13.50
Moth Hunting kit per day	£10.83	£13.00	£11.25	£13.50
Refundable deposit for equipment	£63.33	£76.00	£63.33	£76.00
Commercial Filming	Price on Application		Price on Application	

General advice; for either a desk top exercise or a	£59.17	£71.00	£60.83	£73.00
Extensive advice; for example where a developer	£268.33	£322.00	£276.67	£332.00
Talks, functions and events	Price on Application		Price on Application	

SANG's				
Grampian Conditions SANG's	£6,139.17	£7,367.00	£6,323.33	£7,588.00
Advice on non Council SANG's Provision	£200/£600 per day		£206/£619 per day	

Arboricultural Services		
Tree risk management plans	£180 - £300 / day	£206 - £310 / day
BS 5837:2012 reports	£280 - £550 / day	£289 - £566 / day
Tree Surveys	£120 - £350 / day	£124 - £361 / day
AIA/ Method Statements	£200 - £600 / day	£206 - £619 / day
Application to remove a Council Tree - £50 no	£375 - £450 / day	£387 - £464 / day

Environmental Services Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Landscape Architecture Services		
Planting Plans	£300 - £450 / day	£309 - £464 / day
Landscape Design (including hard and soft works)	£350 - £600 / day	£361 - £619 / day
Character Assessments (site specific)	£300 - £450 / day	£309 - £464 / day
Visual Impact Assessments (site specific)	£350 - £550 / day	£361 - £568 / day
Site assessment	£250 - £500 / day	£258 - £516 / day
Management Plans (site-specific)	£250 - £500 / day	£258 - £516 / day

Ecological Services		
Preliminary Ecological Appraisal/Phase 1 habitat	£150 Per Day	£155 Per Day
Ecology surveys (bats, newts, breeding birds,	POA	POA
Protected species mitigation/licensing	£250 - £2,000 Per Day	£258 - £2,064 Per Day
Biodiversity offsetting	POA	POA
Environmental Impact assessments	£250 - £2,000 Per Day	£258 - £2,064 Per Day

Other Services - Street Cleaning				
Bins (per empty)	£6.67	£8.00	£6.88	£8.25
Litter Pick (per litter pick)	£35.00	£42.00	£35.83	£43.00
Street Sweeper per hour	£70.00	£84.00	£72.50	£87.00

Fees & Charges 2022/2023**Finance Fees**

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Court Costs Recovered - per case	£90.00	£90.00	£90.00	£90.00
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Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Housing Fees

HMO Licence				
HMO Licence - for 5 persons	£706.00	£706.00	£729.00	£729.00
HMO Licence - 6-10 persons	£887.00	£887.00	£915.00	£915.00
HMO Licence - 11-15 persons	£1,062.00	£1,062.00	£1,096.00	£1,096.00
HMO Licence - 16-20 persons	£1,237.00	£1,237.00	£1,277.00	£1,277.00
HMO Licence - 21+ persons	£1,412.00	£1,412.00	£1,457.00	£1,457.00
HMO Licence - variations of the licence	£0.00	£0.00	£0.00	£0.00

HMO Licence Renewal				
HMO Licence Renewal - for 5 persons	£543.00	£543.00	£560.00	£560.00
HMO Licence Renewal - 6-10 persons	£682.00	£682.00	£704.00	£704.00
HMO Licence Renewal - 11-15 persons	£817.00	£817.00	£843.00	£843.00
HMO Licence Renewal - 16-20 persons	£951.00	£951.00	£981.00	£981.00
HMO Licence Renewal - 21+ persons	£1,085.00	£1,085.00	£1,120.00	£1,120.00

Mobile Home Sites Licensing				
Initial site licence application		£332.00		£343.00
Annual inspection		4.50/Pitch		£4.60/Pitch
Transfer of licence		£166.00		£171.00
Deposit of site rules		£61.00		£63.00

Immigration Inspections				
Annual inspection	£109.17	£131.00	£113.33	£136.00

Fees & Charges 2022/2023
Licensing Fees

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Hackney Carriage and Private Hire Licensing				
Annual Licences				
Hackney Carriages	£239.00	£239.00	£239.00	£239.00
Private Hire Vehicles	£239.00	£239.00	£239.00	£239.00
Wheelchair accessible Vehicles	£120.00	£120.00	£120.00	£120.00
Change of Vehicles				
Operators Licence (P.H. only)	£116.00	£116.00	£116.00	£116.00
Drivers Licence (initial including badge)	£116.00	£116.00	£116.00	£116.00
Drivers Licence (renewal including badge)	£92.00	£92.00	£92.00	£92.00
Combined drivers licence for Hackney Carriage				
Private Hire:				
Initial including badge	£126.00	£126.00	£126.00	£126.00
Renewal including badge	£103.00	£103.00	£103.00	£103.00
Plate Fee	£21.00	£21.00	£21.00	£21.00
DVLA check	£15.00	£15.00	£15.00	£15.00

Multi Year Licences				
Private Hire Driver	£240.00	£240.00	£240.00	£240.00
Hackney Carriage Driver	£240.00	£240.00	£240.00	£240.00
Combined Private and Hackney Carriage licence	£240.00	£240.00	£240.00	£240.00
Medical	£33.00	£33.00	£33.00	£33.00
Operators New 5 yr (5 vehicles or less)	£350.00	£350.00	£350.00	£350.00
Operators New 5 yr (5 vehicles or more)	£610.00	£610.00	£610.00	£610.00

Other				
Copy of Licence	£25.00	£25.00	£25.00	£25.00
For the re-sitting of drivers knowledge test	£27.00	£27.00	£27.00	£27.00
DBS Check	£44.00	£44.00	£44.00	£44.00
Replacement Plate	£30.00	£30.00	£30.00	£30.00
Plate Brackets (yellow plate)	£9.00	£9.00	£9.00	£9.00
Plate Transfer	£85.00	£85.00	£85.00	£85.00
Replacement Drivers Card	£20.00	£20.00	£20.00	£20.00
Replacement Drivers Licence	£20.00	£20.00	£20.00	£20.00
Replacement Vehicle Licence	£20.00	£20.00	£20.00	£20.00
Operators fee 2nd base fee	£55.00	£55.00	£55.00	£55.00
Transfer of Ownership	£60.00	£60.00	£60.00	£60.00

Licensing Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Premises Licence				
Application for copy of licence or summary of theft, loss etc of Premises Licence or summary	£10.50	£10.50	£10.50	£10.50
Notification of change of name or address (holder of Premises Licence)	£10.50	£10.50	£10.50	£10.50
Application to vary specified individual as premises supervisor	£23.00	£23.00	£23.00	£23.00
Application to transfer Premises Licence	£23.00	£23.00	£23.00	£23.00
Interim authority notice	£23.00	£23.00	£23.00	£23.00
Application for making of a provisional statement	£315.00	£315.00	£315.00	£315.00
Notice of interest in any premises	£21.00	£21.00	£21.00	£21.00

Club Premises Certificate				
Application for a Club Premises Certificate				
Application for copy of Club Premises Certificate or summary on theft, loss etc of certificate or summary	£10.50	£10.50	£10.50	£10.50
Notification of change of name or alteration of club rules	£10.50	£10.50	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50	£10.50	£10.50

Temporary Event Notices				
Temporary Event Notices	£21.00	£21.00	£21.00	£21.00
Application for copy of Temporary Event Notice on theft, loss etc of temporary event notice	£10.50	£10.50	£10.50	£10.50

Personal Licences				
Application for grant or renewal of a Personal Licence	£37.00	£37.00	£37.00	£37.00
Application for copy of licence on theft, loss etc. of Personal Licence	£10.50	£10.50	£10.50	£10.50
Notification of a change of address of a Personal Licence	£10.50	£10.50	£10.50	£10.50

Premises Licence Fees & Conversion Fees
For all premises licence applications and/or club premises certificate applications the application must be

Non-domestic rateable value:				
£0 to £4,300 (Band A)	£100.00	£100.00	£100.00	£100.00
£4,301 to £33,000 (Band B)	£190.00	£190.00	£190.00	£190.00
£33,001 to £87,000 (Band C)	£315.00	£315.00	£315.00	£315.00
£87,001 to £125,000 (Band D)	£450.00	£450.00	£450.00	£450.00
£125,001 and over (Band E)	£635.00	£635.00	£635.00	£635.00

Licensing Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Premises Licence Fees & Conversion Fees				
If a premises falls within the rateable value band D or E and is exclusively or primarily used for the supply				
Non-domestic rateable value:				
£87,001 to £125,000 (Band D)	£900.00	£900.00	£900.00	£900.00
£125,001 and over (Band E)	£1,905.00	£1,905.00	£1,905.00	£1,905.00

Additional Premises Licence Fees & Conversion Fees				
Whatever the fee payable under each band, additional fees are also payable if more than 5,000 people are				
Number of People Permitted:				
5,000 - 9,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00
10,000 - 14,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00
15,000 - 19,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00
20,000 - 29,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00
30,000 - 39,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00
40,000 - 49,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00
50,000 - 59,999	£32,000.00	£32,000.00	£32,000.00	£32,000.00
60,000 - 69,999	£40,000.00	£40,000.00	£40,000.00	£40,000.00
70,000 - 79,999	£48,000.00	£48,000.00	£48,000.00	£48,000.00
80,000 - 89,999	£56,000.00	£56,000.00	£56,000.00	£56,000.00
90,000 and over	£64,000.00	£64,000.00	£64,000.00	£64,000.00

Premises Licence Fee(s) - (Annual Payments)				
The holder of a Premises Licence/Club Premises Certificate must also pay an annual fee. The annual fee				
Non-domestic rateable value:				
£0 to £4,300 (Band A)	£100.00	£100.00	£100.00	£100.00
£4,301 to £33,000 (Band B)	£190.00	£190.00	£190.00	£190.00
£33,001 to £87,000 (Band C)	£315.00	£315.00	£315.00	£315.00
£87,001 to £125,000 (Band D)	£450.00	£450.00	£450.00	£450.00
£125,001 and over (Band E)	£635.00	£635.00	£635.00	£635.00

Annual Fees				
If a premises falls within the rateable value of band D or E and is exclusively or primarily used for the supply				
Non-domestic rateable value:				
£87,001 to £125,000 (Band D)	£900.00	£900.00	£900.00	£900.00
£125,001 and over (Band E)	£1,905.00	£1,905.00	£1,905.00	£1,905.00

Licensing Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Additional Annual Fees				
Whatever the annual fee payable under each band, additional fees are also payable if more than 5,000				
Number of People Permitted:				
5,000 - 9,999	£500.00	£500.00	£500.00	£500.00
10,000 - 14,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00
15,000 - 19,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00
20,000 - 29,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00
30,000 - 39,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00
40,000 - 49,999	£12,000.00	£12,000.00	£12,000.00	£12,000.00
50,000 - 59,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00
60,000 - 69,999	£20,000.00	£20,000.00	£20,000.00	£20,000.00
70,000 - 79,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00
80,000 - 89,999	£28,000.00	£28,000.00	£28,000.00	£28,000.00
90,000 and over	£32,000.00	£32,000.00	£32,000.00	£32,000.00

Street Trading Consent				
3 months	£131.00	£131.00	£131.00	£131.00
1 year	£427.50	£513.00	£427.50	£513.00
Seasonal trader (Christmas Trees)	£91.00	£91.00	£91.00	£91.00

Gambling Act 2005 Licensing Fees				
Bingo	£3,500.00	£3,500.00	£3,500.00	£3,500.00
Adult Gaming Centre (AGC) (New application)	£2,000.00	£2,000.00	£2,000.00	£2,000.00
Betting Premises (Track) Licence (New application)	£2,500.00	£2,500.00	£2,500.00	£2,500.00
Family Entertainment Centre (FEC) (new application)	£2,000.00	£2,000.00	£2,000.00	£2,000.00
Betting Premises (other) Licence (New application)	£3,000.00	£3,000.00	£3,000.00	£3,000.00

Annual Fees:				
Bingo premise	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Adult gaming premise	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Betting premises (track) licence	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Family Entertainment Centre	£750.00	£750.00	£750.00	£750.00
Betting Premises (other) Licence	£600.00	£600.00	£600.00	£600.00

Application to Vary:				
Bingo premise	£1,750.00	£1,750.00	£1,750.00	£1,750.00
Adult gaming premise	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Betting premises (track) licence	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Family Entertainment Centre	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Betting Premises (other) Licence	£1,500.00	£1,500.00	£1,500.00	£1,500.00

Licensing Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Application to Transfer or Reinstatement of a Licence:				
Bingo premise	£1,200.00	£1,200.00	£1,200.00	£1,200.00
Adult gaming premise	£1,200.00	£1,200.00	£1,200.00	£1,200.00
Betting premises (track) licence	£950.00	£950.00	£950.00	£950.00
Family Entertainment Centre	£950.00	£950.00	£950.00	£950.00
Betting Premises (other) Licence	£1,200.00	£1,200.00	£1,200.00	£1,200.00
Temporary Use Notice (TUN)	£300.00	£300.00	£300.00	£300.00
Occasional Use Notice (OUN)	£0.00	£0.00	£0.00	£0.00
Change of Circumstance - all types	£50.00	£50.00	£50.00	£50.00
Notification of 2 gaming machines	£50.00	£50.00	£50.00	£50.00
Alcohol Licensed Gaming Machine Permit	£150.00	£150.00	£150.00	£150.00
Alcohol Licensed Prize Gaming Machine Permit	£300.00	£300.00	£300.00	£300.00
Club Gaming Permit	£200.00	£200.00	£200.00	£200.00
Club Machine Permit	£200.00	£200.00	£200.00	£200.00
Unlicensed Family Entertainment Centre Machine Permit	£300.00	£300.00	£300.00	£300.00
Family Entertainment Centre Gaming Permit	£300.00	£300.00	£300.00	£300.00
Transfer: Alcohol licensed Machine Permit	£25.00	£25.00	£25.00	£25.00
Variation: ALL machine permits & Club gaming permits	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Renewal fee (After 10 years)				
Alcohol Licensed Prize Gaming Permit	£300.00	£300.00	£300.00	£300.00
Club Gaming/Machine Permit	£200.00	£200.00	£200.00	£200.00
Unlic FEC Machine Permit	£300.00	£300.00	£300.00	£300.00
FEC Gaming Permit	£300.00	£300.00	£300.00	£300.00

Annual Fee:				
ALL Machine Permits & Club Gaming permit	£50.00	£50.00	£50.00	£50.00
Change of name: Alcohol licensed Premises/Unlic FEC/FEC permit	£25.00	£25.00	£25.00	£25.00
Copy of Licence	£15.00	£15.00	£15.00	£15.00

Lotteries:				
Small Lottery Registration Grant	£40.00	£40.00	£40.00	£40.00
Small Lottery Annual fee	£20.00	£20.00	£20.00	£20.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Parking Fees

Car Park charges are under review including an examination of a Hampshire wide scheme for resident on

Car Parks Parking Tickets in Fleet

Church Road & Victoria Road (8am to 6pm)

Monday - Saturday

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 2 hours	£0.83	£1.00	£0.83	£1.00
Up to 4 hours	£1.67	£2.00	£1.67	£2.00
Up to 10 hours	£5.83	£7.00	£5.83	£7.00
Up to 24 hours	£6.67	£8.00	£6.67	£8.00

Evenings Monday - Sunday 6pm to 8am

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£0.83	£1.00	£0.83	£1.00

Sundays & Bank Holidays 8am to 6pm

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 10 hours	£0.83	£1.00	£0.83	£1.00

Civic Offices - Central Courtyard (Monday - Friday)

Up to 30 minutes maximum duration 8am - 6pm No return within 1 hour Permit Holders Exempt	£0.17	£0.20	£0.17	£0.20
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Civic Offices - Staff Car Park (Monday - Friday)

Monday - Friday 8am to 6pm Evenings	Permit holders only	Permit holders only
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Civic Offices - Central Courtyard and Staff Car Park

(Saturdays only)

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 2 hours	£0.83	£1.00	£0.83	£1.00
Up to 4 hours	£1.67	£2.00	£1.67	£2.00
Up to 10 hours	£5.83	£7.00	£5.83	£7.00
Up to 24 hours	£6.67	£8.00	£6.67	£8.00

Sundays & Bank Holidays 8am -6pm

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 10 hours	£0.83	£1.00	£0.83	£1.00

Evenings Monday - Sunday 6pm -8am

Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£0.83	£1.00	£0.83	£1.00

Parking Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

<u>Flagship and Admiral House (Saturday only) 8am - 6pm</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 2 hours	£0.83	£1.00	£0.83	£1.00
Up to 4 hours	£1.67	£2.00	£1.67	£2.00
Up to 10 hours	£5.83	£7.00	£5.83	£7.00
Up to 24 hours	£6.67	£8.00	£6.67	£8.00

<u>Saturday Evenings only 6pm to 8am</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£0.83	£1.00	£0.83	£1.00

<u>Gurkha Square 8am-8pm Mon - Fri</u>				
Closed Sat 8am to 6pm for market				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 2 hours	£0.83	£1.00	£0.83	£1.00
<u>No return within 2 hours</u>				

<u>Sundays & Bank Holidays 8am -6pm</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 10 hours	£0.83	£1.00	£0.83	£1.00

<u>6pm to 8am Evenings Mon-Thurs & Sat to Sun</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£1.67	£2.00	£1.67	£2.00

<u>6pm to Midnight Fri Evenings Only</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 6 hours	£1.67	£2.00	£1.67	£2.00

<u>Birchayes 8am - 6pm</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 1 hour	N/A	N/A	N/A	N/A
Up to 2 hours	£1.67	£2.00	£1.67	£2.00
<u>No return within 2 hours</u>				

<u>Sundays & Bank Holidays 8am to 6pm</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 10 hours	£0.83	£1.00	£0.83	£1.00

<u>Evenings Monday - Sunday 6pm to 8am</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£0.83	£1.00	£0.83	£1.00

Parking Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

<u>Harlington Way On Street Charges 8am to 6pm</u>				
Monday to Saturdays				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 2 hours	£0.83	£1.00	£0.83	£1.00
Up to 4 hours	£1.67	£2.00	£1.67	£2.00
Up to 10 hours	£5.83	£7.00	£5.83	£7.00
Up to 24 hours	£6.67	£8.00	£6.67	£8.00

<u>Sundays & Bank Holidays 8am to 6pm</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 10 hours	£0.83	£1.00	£0.83	£1.00

<u>Evenings Monday to Saturday 6pm to 8am</u>				
Up to 30 minutes	£0.17	£0.20	£0.17	£0.20
Up to 14 hours	£0.83	£1.00	£0.83	£1.00

Car parks Parking Tickets outside Fleet
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Blackwater Station Approach 8am - 7pm

Up to 30 minutes	£0.29	£0.35	£0.29	£0.35
Up to 1 hour	£0.58	£0.70	£0.58	£0.70
Up to 2 hours	£1.17	£1.40	£1.17	£1.40
Up to 3 hours	£1.75	£2.10	£1.75	£2.10
Up to 4 hours	£2.33	£2.80	£2.33	£2.80
Over 4 hours	£4.17	£5.00	£4.17	£5.00

Blackwater Community Centre 8am - 7pm

Up to 30 minutes	£0.29	£0.35	£0.29	£0.35
Up to 1 hour	£0.58	£0.70	£0.58	£0.70
Up to 2 hours	£1.17	£1.40	£1.17	£1.40
Up to 3 hours	£1.75	£2.10	£1.75	£2.10
Up to 4 hours	£2.33	£2.80	£2.33	£2.80
Over 4 hours	£4.17	£5.00	£4.17	£5.00

Hartley Wintney 8am - 7pm

Up to 30 minutes	£0.29	£0.35	£0.29	£0.35
Up to 1 hour	£0.58	£0.70	£0.58	£0.70
Up to 2 hours	£1.17	£1.40	£1.17	£1.40
Up to 3 hours	£1.75	£2.10	£1.75	£2.10
Up to 4 hours	£2.33	£2.80	£2.33	£2.80
Over 4 hours	£3.33	£4.00	£3.33	£4.00

Parking Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

<u>Hook 9am - 7pm</u>				
Up to 30 minutes	N/A	N/A	N/A	N/A
Up to 1 hour	Free	Free	Free	Free
Up to 2 hours	£1.17	£1.40	£1.17	£1.40
Up to 3 hours	£1.75	£2.10	£1.75	£2.10
Up to 4 hours	£2.33	£2.80	£2.33	£2.80
Over 4 hours	£3.33	£4.00	£3.33	£4.00

<u>Odiham 8am - 6pm</u>				
Up to 30 minutes	£0.29	£0.35	£0.29	£0.35
Up to 1 hour	£0.58	£0.70	£0.58	£0.70
Up to 2 hours	£1.17	£1.40	£1.17	£1.40
Up to 3 hours	£1.67	£2.00	£1.67	£2.00
Up to 4 hours	£2.33	£2.80	£2.33	£2.80
Over 4 hours	£3.33	£4.00	£3.33	£4.00

Car parks Season Tickets in Fleet

<u>Church Road and Victoria Road</u>				
5 day charge	£25.00	£30.00	£25.00	£30.00
6 day charge	£30.00	£36.00	£30.00	£36.00
7 day charge	£31.67	£38.00	£31.67	£38.00
Monthly - 5 day	£86.67	£104.00	£86.67	£104.00
Monthly - 6 day	£104.17	£125.00	£104.17	£125.00
Monthly - 7 day	£108.33	£130.00	£108.33	£130.00
Quarter - 5 day	£220.00	£264.00	£220.00	£264.00
Quarter - 6 day	£264.17	£317.00	£264.17	£317.00
Quarter - 7 day	£275.00	£330.00	£275.00	£330.00
Annual - 5 day	£750.00	£900.00	£750.00	£900.00
Annual - 6 day	£900.00	£1,080.00	£900.00	£1,080.00
Annual - 7 day	£937.50	£1,125.00	£937.50	£1,125.00

Car parks Season Tickets outside Fleet

<u>Blackwater</u>				
<u>(Monday to Friday - 5 days)</u>				
Weekly	£17.50	£21.00	£17.50	£21.00
Calendar month	£66.67	£80.00	£66.67	£80.00
Quarter	£187.50	£225.00	£187.50	£225.00
Annual	£625.00	£750.00	£625.00	£750.00

<u>(Monday to Saturday - 6 days)</u>				
Weekly	£21.67	£26.00	£21.67	£26.00
Calendar month	£80.00	£96.00	£80.00	£96.00
Quarter	£225.00	£270.00	£225.00	£270.00
Annual	£750.00	£900.00	£750.00	£900.00

Parking Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

<u>Hook and Hartley Wintney</u>				
(Monday to Friday - 5 days)				
Weekly	£15.83	£19.00	£15.83	£19.00
Calendar month	£60.00	£72.00	£60.00	£72.00
Quarter	£170.00	£204.00	£170.00	£204.00
Annual	£458.33	£550.00	£458.33	£550.00

(Monday to Saturday - 6 days)				
Weekly	£19.17	£23.00	£19.17	£23.00
Calendar month	£71.67	£86.00	£71.67	£86.00
Quarter	£204.17	£245.00	£204.17	£245.00
Annual	£550.00	£660.00	£550.00	£660.00

<u>Odiham</u>				
(Monday to Friday - 5 days)				
Weekly	£15.83	£19.00	£15.83	£19.00
Calendar month	£60.00	£72.00	£60.00	£72.00
Quarter	£170.00	£204.00	£170.00	£204.00
Annual	£458.33	£550.00	£458.33	£550.00

(Monday to Saturday - 6 days)				
Weekly	£19.17	£23.00	£19.17	£23.00
Calendar month	£71.67	£86.00	£71.67	£86.00
Quarter	£204.17	£245.00	£204.17	£245.00
Annual	£550.00	£660.00	£550.00	£660.00

Discount for low emissions (V5 Documentation required): as per online form 10%, 25%, or 30%
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Parking Permits

Residents Parking Permits				
Annual Fleet and Hartley Wintney	£50.00	£50.00	£50.00	£50.00
2nd Household permit	£75.00	£75.00	£75.00	£75.00

Visitors Parking Permits				
2 Weeks Fleet and Hartley Wintney	£10.00	£10.00	£10.00	£10.00
1 day (Scratch cards)	£1.00	£1.00	£1.00	£1.00
Dispensations	£25.00	£25.00	£25.00	£25.00
Exemptions	£25.00	£25.00	£25.00	£25.00

Parking Fees Continued	2021/2022		2022/2023	
	Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Car parks - Penalty Charge Notices				
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Penalty Charge Notice*	£70.00	£70.00	£70.00	£70.00
	£50.00	£50.00	£50.00	£50.00

50% Discounted Amount if paid within 14 days*	£35.00	£35.00	£35.00	£35.00
	£25.00	£25.00	£25.00	£25.00

50% Increased Amount on issues of Charge Certificate	£105.00	£105.00	£105.00	£105.00
	£75.00	£75.00	£75.00	£75.00

Bailiff Warrant fee application	£8.00	£8.00	£8.00	£9.00
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* On-Street HAPKON/92703 covered by Traffic Regulation Order

* Off-Street HAPKOF/92703 car parks covered by Off Street Parking Order

Abandoned Vehicle Removal - On Street				
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Removal Costs - Vehicle on Road, upright and not substantially damaged or any two wheeled vehicle whatever it's condition or position on or off road	£100.00	£120.00	£125.00	£150.00
Removal Costs - Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	£100.00	£120.00	£208.33	£250.00
Storage Costs per day - Two Wheeled vehicle	£25.00	£30.00	£8.33	£10.00
Storage Costs per day - Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	£25.00	£30.00	£16.67	£20.00

Abandoned Vehicle Removal - Off Street				
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Removal Costs - Vehicle on Road, upright and not substantially damaged or any two wheeled vehicle whatever it's condition or position on or off road	£100.00	£120.00	£166.67	£200.00
Removal Costs - Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	£100.00	£120.00	£250.00	£300.00
Storage Costs per day - Two Wheeled vehicle	£25.00	£30.00	£8.33	£10.00
Storage Costs per day - Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	£25.00	£30.00	£16.67	£20.00

Additional Costs - Disposal				
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Two Wheeled Vehicle	£0.00	£0.00	£41.67	£50.00
Vehicle not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	£0.00	£0.00	£62.50	£75.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Planning Fees

Pre-Application Advice				
Householder Enquiries				
For dealing with written enquiries (no appointment) up to a maximum of 2 hours	£180.00	£216.00	£190.00	£228.00
Additional hour	£90.00	£108.00	£95.00	£114.00
Written enquiry and a 30 minute appointment in the Office	£225.00	£270.00	£235.00	£282.00
Written enquiry and a 30 minute appointment on site (if required)	£270.00	£324.00	£280.00	£336.00

Post Decision discussion ahead of formal pre-application advice or resubmission (to better understand the reasons for refusal)	To be agreed on a case by case basis based upon hourly rates	To be agreed on a case by case basis based upon hourly rates
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Follow up Advice (further advice following initial pre-app advice)	To be agreed on a case by case basis based upon	To be agreed on a case by case basis based upon
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For all other Developments		
For proposals up to 50 dwellings or up to 3,750m ²	25% of the equivalent planning application fee +	25% of the equivalent planning application fee +
For proposals over 50 dwellings or over 3,750m ²	To be agreed on a case by	To be agreed on a case by
Initial meeting (High Level strategic advice/introductory meeting before formal-pre-application advice is sought)	To be agreed on a case by case basis based upon hourly rates	To be agreed on a case by case basis based upon hourly rates
Follow up Advice (further advice following initial pre-app advice)	To be agreed on a case by case basis based upon	To be agreed on a case by case basis based upon

Notes:

1. There will be no reduction in fee where an application would be exempt from a planning application fee
2. For proposals relating to up to 9 dwellings or 999m² of floor space this will provide a written response and
3. For proposals between 10 and 50 dwellings (or between 1000m² and 3750m² of floor space) this will

Specialist Advice				
For listed building, conservation or tree advice				
For dealing with written enquiries (no appointment) upto a maximum of 2 hours	£200.00	£240.00	£210.00	£252.00
Additional Hour	£100.00	£120.00	£105.00	£126.00
Written Enquiry with a 30 minute appointment in the Office.	£250.00	£300.00	£260.00	£312.00
Written Enquiry with a 30 minute appointment on Site.	£300.00	£360.00	£315.00	£378.00
Listed building repair advice; ie to confirm whether the work represents a repair or will need listed building consent a single meeting on site for up to 30 minutes relating to one proposal only	£300.00	£360.00	£315.00	£378.00

Planning Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Specialist Advice			
For listed building, conservation or tree advice			

Extensive conservation area advice; for example where a developer is seeking to undertake non-householder development in a conservation area	To be agreed on a case by case basis based upon hourly rates	To be agreed on a case by case basis based upon hourly rates
Extensive tree/arboriculture advice; for example where a non-householder development may affect protected trees	To be agreed on a case by case basis based upon hourly rates	To be agreed on a case by case basis based upon hourly rates
Follow up Advice (further advice following initial pre-app/repairs advice)	To be agreed on a case by case basis based upon	To be agreed on a case by case basis based upon

Research of Planning History				
Upto 1 hour	£90.00	£108.00	£95.00	£114.00
Over 1 hour based upon hourly rate	£90.00	£108.00	£95.00	£114.00

Permitted Development Queries				
For informal responses				
Householder proposals	£50.83	£61.00	£55.00	£66.00
Non-householder proposals	£120.00	£144.00	£125.00	£150.00
Upto 1 hour	£100.00	£120.00	£105.00	£126.00
Additional Queries	£100.00	£120.00	£105.00	£126.00

Compliance Checks

Householder proposals (office based)	£100.00	£120.00	£105.00	£126.00
Householder proposals (30 min site visit included)	£150.00	£180.00	£160.00	£192.00
Non-householder - by negotiation	To be agreed on a case by		To be agreed on a case by	

Hourly Rates of Hart District Council Staff		
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Head of Service	£185.00	£195.00
Planning Services Manager	£160.00	£168.00
Development Manager Team Leader	£135.00	£142.00
Principal Planner	£120.00	£126.00
Urban Design	£120.00	£126.00
Heritage Officer	£110.00	£115.00
Senior Planner	£110.00	£115.00
Planner	£100.00	£105.00
Other Specialist Advice from other parts of Hart District Council	£110.00	£115.00
Project Management / Administration	£100.00	£105.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl VAT	Gross Charge	Charge excl VAT	Gross Charge

Planning Policy Fees**Sales of Strategic Planning Documents**

Hart Local Plan (Strategy and Sites) April 2020 (written statement only)	£50.00	£50.00	£50.00	£50.00
Saved Policies document (May 2020)	£30.00	£30.00	£30.00	£30.00

Policies Map

* District-wide policies map (A3 in size) and 43 ins	£50.00	£50.00	£50.00	£50.00
Policies Map – individual maps (A3 size)	£5.00	£5.00	£5.00	£5.00

For copies of technical studies and other planning policy reports, photocopying and digital charges apply.

Self & Custom Build Housebuilding Register

Joining fee for Part 1 of the register (Individual)	£75.00	£75.00	£75.00	£75.00
Joining fee for Part 1 of the register (Association)	£125.00	£125.00	£125.00	£125.00
Joining fee for Part 2 of the register (Individual)	£75.00	£75.00	£75.00	£75.00
Joining fee for Part 2 of the register (Association)	£125.00	£125.00	£125.00	£125.00
Annual fee for Part 1 of the register (Individual)	£30.00	£30.00	£30.00	£30.00
Annual fee for Part 1 of the register (Association)	£30.00	£30.00	£30.00	£30.00
Annual fee for Part 2 of the register (Individual)	£0.00	£0.00	£0.00	£0.00
Annual fee for Part 2 of the register (Association)	£0.00	£0.00	£0.00	£0.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Regulatory Fees

Dog Seizure and Kennelling				
Seizure				
Prescribed amount	£25.00	£25.00	£25.00	£25.00
The 'Prescribed Amount' will only be payable for the lifespan of that particular dog or in the event of				
Admin Fee	£10.00	£10.00	£10.00	£10.00

Kennelling charges				
1st Day - not to kennels	£30.83	£37.00	£31.67	£38.00
1st Day - Whether or not overnight	£60.83	£73.00	£62.50	£75.00
Subsequent Days	£13.33	£16.00	£14.17	£17.00

Charges to parishes for Dog Warden				
Hourly rate	£25.00	£30.00	£25.83	£31.00

Micro chipping				
1st Dog	Refer to vets	Refer to vets	Refer to vets	Refer to vets
Subsequent Dog	Refer to vets	Refer to vets	Refer to vets	Refer to vets

Benefit Claimants				
1st Dog	Refer to vets	Refer to vets	Refer to vets	Refer to vets
Subsequent Dog	Refer to vets	Refer to vets	Refer to vets	Refer to vets

Pest Control				
We only provide pest control services to domestic premises				
We will treat for wasps in schools and public spaces				
Reduced charges apply to those in receipt of a means tested benefit e.g. Council Tax (not single person)				

Rodent Control				
Domestic properties-per treatment (up to 4 visits).				
Full Charge	£59.17	£71.00	£60.83	£73.00
Benefit Fees - A	£23.33	£28.00	£24.17	£29.00
Benefit Fees - B	£0.00	£0.00	£0.00	£0.00

Domestic properties-where the infestation is not controlled after initial 4 visits.(per visit)				
Full Charge	£18.33	£22.00	£19.17	£23.00
Benefit Fees - A	£10.00	£12.00	£10.00	£12.00
Benefit Fees - B	£10.00	£12.00	£10.00	£12.00

Wasps nests				
Domestic properties				
Single nest				
Full Charge	£54.17	£65.00	£55.83	£67.00
Benefit Fees - A or B	£36.67	£44.00	£37.50	£45.00

Regulatory Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Wasps nests				
Each additional nest				
Full Charge	£23.33	£28.00	£24.17	£29.00
Benefit Fees - A or B	£23.33	£28.00	£24.17	£29.00

Abortive wasps nest	£34.17	£41.00	£35.00	£42.00
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Insects (other than wasps and bedbugs), fleas and cockroaches				
Domestic properties				
Up to 3 bedrooms				
Full Charge	£76.67	£92.00	£79.17	£95.00
Benefit Fees - A or B	£45.83	£55.00	£47.50	£57.00

Additional room fee				
Full Charge	£23.33	£28.00	£24.17	£29.00
Benefit Fees - A or B	£23.33	£28.00	£24.17	£29.00

Bedbugs				
Domestic properties				
Up to 3 bedrooms				
Full Charge	£111.67	£134.00	£115.00	£138.00
Benefit Fees - A or B	£76.67	£92.00	£79.17	£95.00

Additional room fee				
Full Charge	£23.33	£28.00	£24.17	£29.00
Benefit Fees - A or B	£23.33	£28.00	£24.17	£29.00

Food Hygiene and Health and Safety				
Food hygiene re-rating request				
Re-rating Fee	£0.00	£0.00	£175.00	£175.00
Certificates for export foods				
Normal hours	£293.33	£352.00	£302.50	£363.00
Unsocial hours	£314.17	£377.00	£324.17	£389.00

Courses				
Basic food hygiene	£62.50	£75.00	£64.17	£77.00
Basic health and safety	£62.50	£75.00	£64.17	£77.00

Regulatory Fees Continued

2020/21		2021/22	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Voluntary surrender of food

Up to 500kg	£113.33	£136.00	£116.67	£140.00
Over 500kg for each additional 1,000kg or part thereof	£43.33	£52.00	£45.00	£54.00

Commercial

Acupuncture, Skin Piercing, Tattooing and Electrolysis - premise licence	£200.00	£200.00	£206.00	£206.00
Acupuncture, Skin Piercing, Tattooing and Electrolysis - personnel licence	£200.00	£200.00	£206.00	£206.00

Drinking Water Sampling

Sampling Visit	£60.00	£72.00	£61.67	£74.00
The cost of analysis of samples will be added to the charge				

Private Water Supply Sampling

Risk assessment (per assessment)				
Large/Commercial/Public Spaces	£410.00	£410.00	£423.00	£423.00
Small supplies (less than 10m ³ /50 persons)	£295.00	£295.00	£304.00	£304.00
Single/Residential (non sta requests only)	£175.00	£175.00	£181.00	£181.00
Sampling (Per visit)	£60.00	£60.00	£62.00	£62.00
Investigation	£100.00	£100.00	£103.00	£103.00
Granting authorisation (Each)	£100.00	£100.00	£100.00	£100.00
Sample Analysis-Reg 10	£25.00	£25.00	£25.00	£25.00
Sample Analysis-Check monitoring	£40.00	£40.00	£40.00	£40.00

Information Requests

Pre-Application Environmental Enquiries				
Householder Enquiry:				
Dealing with written enquiries	£39.17	£47.00	£40.83	£49.00
1 hour appointment in the Offices	£39.17	£47.00	£40.83	£49.00
30 minute appointment on site	£39.17	£47.00	£40.83	£49.00

Non - Householder Enquiry:

Dealing with written enquiries	£58.33	£70.00	£60.00	£72.00
1 hour appointment in the Offices	£41.67	£50.00	£43.33	£52.00
45 minute appointment on site	£58.33	£70.00	£60.00	£72.00

Commercial Enquiry/Large Scale/ MAJOR Application

Dealing with written enquiries	£79.17	£95.00	£81.67	£98.00
1 hour appointment in the Offices	£79.17	£95.00	£81.67	£98.00
1 hour appointment on site	£79.17	£95.00	£81.67	£98.00

Additional detailed specialist advice is charged at an hourly rate of	£100.00	£100.00	£103.00	£103.00
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Regulatory Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Contaminated Land				
Single Resident Properties	£84.17	£101.00	£86.67	£104.00
Multiple Resident Properties	£146.67	£176.00	£151.67	£182.00
Commercial Properties	£146.67	£176.00	£151.67	£182.00
List of Part B, EPA Processes	£75.83	£91.00	£78.33	£94.00

Scrap Metal Dealers (3 Year Licence)				
Three year Site Licence	£326.67	£392.00	£337.50	£405.00
Three year Collectors Licence	£293.33	£352.00	£302.50	£363.00
Variation of a licence	£95.00	£114.00	£98.33	£118.00
Replacement licence - site	£29.17	£35.00	£30.00	£36.00
Replacement licence - collector	£45.00	£54.00	£46.67	£56.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Technical Fees

Temporary Traffic Regulation Orders				
Admin Fee for Road Closure adverts & processing	£1,800.00	£1,800.00	£1,900.00	£1,900.00
Advert charged depending on size, approximately	£386.00	£386.00	POA	POA
Traffic Regulation Orders - parking bay suspension by notice - per bay	£0.00	£0.00	£125.00	£125.00
Town Police Clauses Act – organised by a non-profit making group (with no sufficient commercial gain)	£0.00	£0.00	£1,900.00	£1,900.00
Town Police Clauses Act - Where the event is organised by a non profit making organisation / charity but there is a significant commercial element	£0.00	£0.00	£1,900.00	£1,900.00
Town Police Clauses Act – organised by a profit making group	£0.00	£0.00	£1,900.00	£1,900.00
Special Events Orders under Section 16A-C of the Road Traffic Regulation Act 1984	£0.00	£0.00	£1,900.00	£1,900.00

Table Licence				
Annual Tables and Chairs Licence	£225.00	£225.00	£225.00	£225.00

Tourist Sign application				
Preliminary enquiry and/or application	£253.00	£253.00	£253.00	£253.00
Provision of signs including manufacture, supply and erection. Actual cost varies according to number and				
Administration including sign scheme design 20% subject to £50 minimum charge	£50.00	£50.00	£50.00	£50.00
Supervision including ordering work and inspection 10% subject to £50 minimum charge	£50.00	£50.00	£50.00	£50.00
Maintenance 10% subject to £50 minimum charge	£50.00	£50.00	£50.00	£50.00

Single Access Protection Markings				
Single Access Drive	£150.83	£181.00	£175.00	£210.00
Double Access Drive	£185.83	£223.00	£215.00	£258.00

Drainage pre-application planning enquiry				
	Hours	Cost	Hours	Cost
Householder enquiry				
Single meeting on-site and a written response relating to one proposal	2	130.00	2	130.00
Desktop assessment and written response no meeting	1	65.00	1	65.00
Desktop assessment and written response and a 1 hour meeting	2	130.00	2	130.00
Additional site meeting if required	1	65.00	1	65.00

Fees & Charges 2022/2023**Technical Fees Continued**

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Developer enquiry				
Desktop assessment and written response on single flood risk issue	2	130.00	2	130.00
Desktop assessment and written response on more than one flood risk issue	3	160.00	3	195.00
Site meeting if required	1	65.00	1	65.00

Fees & Charges 2022/2023

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Waste Management Fees

Sale of Domestic Refuse Bins			
Sale of 240 L refuse bin - New Properties	£58.33	£70.00	£72.00
Sale of 140 L refuse bin - New Properties	£40.83	£49.00	£50.00
Sale of 240 L refuse bin - Replacement for existing properties	£34.17	£41.00	£42.00
Sale of 140 L refuse bin - Replacement for existing properties	£34.17	£41.00	£42.00
Sale of 240 L recycling bin - New Properties	£29.17	£35.00	£36.00
Sale of 140 L recycling bin - New Properties	£29.17	£35.00	£36.00
Sale of 240 L recycling bin - Replacement for existing properties	£29.17	£35.00	£36.00
Sale of 140 L recycling bin - Replacement for existing properties	£29.17	£35.00	£36.00
Sale of 240 L refuse bin & 240 L recycling bin- New Properties	£86.67	£104.00	£107.00
Sale of 140 L refuse bin & 140 L recycling bin - New Properties	£69.17	£83.00	£85.00
Sale of 240 L refuse bin & 240 L recycling bin - Replacement for existing properties	£34.17	£41.00	£42.00
Sale of 140 L refuse bin & 140 L recycling bin - Replacement for existing properties	£34.17	£41.00	£42.00
Upgrade (Exchange) 140 L refuse bin for 240 L refuse bin	£30.00	£36.00	£37.00
Downgrade (Exchange) 240 L refuse bin for 140 L refuse bin	£18.33	£22.00	£23.00
Upgrade (Exchange) 140 L recycling bin for 240 L recycling bin	£30.00	£36.00	£37.00
Downgrade (Exchange) 240 L recycling bin for 140 L recycling bin	£30.00	£36.00	£37.00
Glass Crate	£6.67	£8.00	£8.00
Glass 140 litre bin	£29.17	£35.00	£36.00
240 L garden waste bin - If subscription required see prices below	£35.00	£35.00	£36.00
140 L garden waste bin - If subscription required see prices below	£35.00	£35.00	£36.00

Waste Management Fees Continued

2021/2022		2022/2023	
Charge excl. VAT	Gross Charge	Charge excl. VAT	Gross Charge

Sale of Eurobins
Prices on application to Environmental Maintenance Team 01252 774183

Bulky Waste Charges				
1 Item	£33.33	£40.00	£34.17	£41.00
2 Items	£42.50	£51.00	£44.17	£53.00
3 Items	£51.67	£62.00	£53.33	£64.00
4 Items	£59.17	£71.00	£60.83	£73.00
5 Items	£78.33	£94.00	£80.83	£97.00
6 Items	£97.50	£117.00	£100.83	£121.00
7 Items	£108.33	£130.00	£111.67	£134.00
8 Items	£124.17	£149.00	£127.50	£153.00

Green Waste Collection - Subscriptions only for wheeled bins see prices above				
Minimum annual subscription (1 sack).	£44.17	£53.00	£45.83	£55.00
Additional sacks (above min subscription)	£22.50	£27.00	£23.33	£28.00
140 litre Wheeled Bin Green Waste Collection	£44.17	£53.00	£45.83	£55.00
140 litre Wheeled Bin Green Waste Collection - concessions	£22.50	£27.00	£23.33	£28.00
240 litre Wheeled Bin Green Waste Collection	£65.00	£78.00	£66.67	£80.00
240 litre additional Wheeled Bins - Concessions	£44.17	£53.00	£45.83	£55.00